



TAP BY TAP ENERGY + WATER SAVING FIXTURES

Multi-Unit Residential Building Application Form For Property/Building Management

To apply to participate in Tap By Tap, review and complete all pages of this application form and return it to City Green Solutions by email to business@citygreen.ca, by mail to #214 - 620 View St. Victoria BC V8W 1J6, or call ahead to 250-381-9995 x. 103 to arrange in-person drop-off and fixture pick-up. One application form is required per building. Tap by Tap is offered to eligible buildings on a first come, first served basis while supplies last, and your participation is not guaranteed until City Green approves your completed application form.

Contact Information

Building Name _____ Property Management Group/Business _____

Building Street Address _____ City _____ Province _____ Postal Code _____

Please provide a site contact person to represent the building listed above:

First Name _____ Last Name _____

Title _____ Role _____

Phone Number _____ Email Address* _____

*In providing your email address as per term 4,(Collection and Use of Personal Information) you consent to FortisBC or City Green Solutions contacting you by email for the purposes of rebate administration, program evaluation, or updates and promotions regarding products, services, programs and any associated business opportunities.

(If Gas Hot Water Heating) FortisBC Account Number: _____

Building Information (Complete as much of this information as possible, especially the questions marked with "**")

1. *Does the building have multiple deeds of trust (i.e. is it a strata)? Yes _____ No _____
(If yes, contact City Green before completing this application)
2. *How many units are in this building? _____
3. *What is the population of this building? _____
4. *Does the building have an exterior irrigation system? Yes _____ No _____
5. *What is your estimated average vacancy rate (based on average from last 2 years)?
 5% or less 5 to 10 % 10 to 15 % more than 15% (indicate %) _____
6. What is your water heating fuel (check one)? Natural Gas Electricity Oil Other _____
 - a. If electric
 - i. tank
 - ii. heat pump
 - b. If Natural Gas
 - i. on-demand
 - ii. tank (circle one: pilot light, induced draft fan, direct vent (sealed), condensing)
7. Number of tanks: _____
8. Tank volume for each tank: _____ (attach extra pages if needed)
9. Tank location (eg: garage, crawlspace, basement, main floor): _____
10. Number of physical buildings that are part of the property: _____
11. Year of construction: _____

High Efficiency Fixture Request

Please fill out the following table to the best of your ability, indicating the number of fixtures in the building and the number of fixtures you are requesting. (These numbers will be the same if you are requesting high efficiency fixtures for all units.) Make sure to consider half bathrooms and double sinks when counting fixtures.

	Showerheads	Bathroom Faucet Aerators	Kitchen Faucet Aerators
# of existing fixtures in residential units			

# of new high efficiency fixtures you are requesting			
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TERMS AND CONDITIONS

The Offer

Tap By Tap (a project of City Green, the Capital Regional District, and FortisBC) will provide up to 3,000 high efficiency showerheads, 3,000 high efficiency kitchen faucet aerators, and 3,000 high efficiency bathroom aerators to eligible buildings to achieve measurable energy and water use savings. Subject to availability, eligible buildings will receive the following:

1. High efficiency fixtures for eligible residential units, including:
 - a. 5.7 L/min showerheads
 - b. 5.7L/min faucet aerators for use in kitchen sinks
 - c. 3.8 L/min faucet aerators for use in bathroom sinks
2. One roll of thread seal tape
3. Installation instructions and a tracking sheet

Eligibility

Only buildings that meet the following eligibility criteria may participate in Tap By Tap, on a first-come, first-served basis while supplies last:

1. Has submitted a complete application form.
2. Is located in the Capital Regional District.
3. Is a multi-unit residential building with five or more units. This includes apartment buildings, condominiums, and mixed-use buildings. Rowhouses are not eligible.
4. Provides a site contact person such as a building manager or site manager who is knowledgeable about the building, able to install or arrange for the installation of the high efficiency fixtures in residential units, and is available during business hours to discuss participation in Tap By Tap.
5. Is not eligible for the Energy Conservation Assistance Program (ECAP) for low-income housing providers.

Commitment

By applying to participate in Tap By Tap you agree to do the following:

1. Arrange to access fixtures from City Green.
2. Install high efficiency fixtures in the building listed on the application form
 - a. Where technically feasible and not prohibited by any agreement with the resident;
 - b. According to provided installation instructions; and
 - c. Within one month of receiving fixtures.
3. Complete and return, within one month of receiving fixtures, a data collection sheet tracking the number and type of fixtures installed in each unit.
4. Return unused fixtures as directed by City Green.
5. Collect showerheads from units in which Tap by Tap showerheads were installed, and relinquish them to City Green as directed (for data collection and recycling purposes).
6. Display Tap By Tap poster provided in a high traffic common area for at least two weeks.
7. Complete a short participant satisfaction survey (approximately five questions).

Limitations

In addition to the eligibility criteria above, the offer is limited as follows:

1. A maximum of 3,000 high efficiency showerheads, 3,000 high efficiency kitchen faucet aerators, and 3,000 high efficiency bathroom aerators are available to multi-unit residential building units.
2. Fixtures will be allocated to participating buildings on a first come first served basis.
3. The Tap By Tap program reserves the right to limit the number of fixtures allocated to a building, complex, or property management firm.

4. City Green may amend, modify, or terminate this Program at any time based on funding limitations or for any other reason, without notice.

Collection and Use of Information:

1. City Green is collecting the information on this form for the purpose of processing your application to participate in Tap by Tap. City Green operates under the authority of the Societies Act of British Columbia and works in accordance with the BC Personal Information Protection Act. FortisBC collects, uses, and discloses personal information in accordance with provisions of the Personal Information Protection Act and their Privacy Policy (which is located at fortisbc.com/privacy). The Capital Regional District (CRD) collects, uses, and discloses personal information in accordance with provisions of the Freedom of Information and Protection of Privacy Act under the authority of the Community Charter.
2. If you have any questions regarding Tap by Tap and/or the information collection undertaken on this form, please contact City Green’s Privacy Officer at 250 381 9995 x.110 or 1 866 381 9995.
3. Any information included in any publicly released analysis, study, or report regarding program effectiveness will not include any personal or identifying information.
4. By signing this application form, you consent to City Green disclosing the contents of this form, including your name, address, phone number, account numbers, and subsequent details of high efficiency fixture installation to FortisBC and the CRD for the purposes of program administration, evaluation, and determining energy, water and greenhouse gas emission savings.
5. By signing this form you consent to FortisBC, the CRD, or City Green Solutions contacting you (by phone, email, direct mail, or similar method) for the purposes of program evaluation, rebate administration, updates and promotions regarding FortisBC’s products, services, programs and any associated business opportunities.

Disclaimer and Release

1. The Tap By Tap program makes no representation or warranty, express or implied, relating to any fixture or to the availability, competence, workmanship, or financial status of any installer.
2. By signing this application form, you consent to City Green collecting showerheads replaced through Tap By Tap for disposal and indicate your understanding that upon exchange, after three months the old showerheads will be recycled by City Green and cannot be returned after that time.
3. By signing this application form, you will be taken to have fully and unreservedly released FortisBC, the CRD, and City Green with respect to any claims for costs and liabilities arising from or in relation to the preparation for and/or the replacement of any fixture and the installation and/or use of any fixture for the purposes of participating in this high efficiency fixture exchange program including, without restrictions, all costs and all liabilities for any and all loss or damage, whether direct, special, consequential, indirect, or of any other nature.
4. By signing this application form, you indicate your understanding that FortisBC, the CRD, and City Green make no representation or warranty, whether expressed or implied, in respect of any of the improvements made to the building listed on this form as part of this Program, including no assurances or

guarantees as to the energy or water savings realizable upon the Program's completion.

5. In consideration for participating in Tap By Tap, you hereby irrevocably waive any and all claims that you have or may in the future have against, and irrevocably release from liability and agree not to sue, FortisBC, the CRD, or City Green, and their respective affiliates, partners, subsidiaries, and agents as well as their shareholders, directors, officers, and employees for any type of loss or damage that may arise directly or indirectly in connection with your involvement in Tap By Tap.
6. By applying to or participating in the Tap by Tap program, you acknowledge that the high efficiency showerhead(s) may use less natural gas and produce fewer emissions. Unless

mandated by legislation or regulation to claim any environmental attributes associated with the reduction in emissions, you agree that FortisBC will own any environmental attributes associated with the reduction in emissions from the high efficiency showerhead(s) and at FortisBC's own cost, it will administer any environmental attributes, including, but not limited to, GHG offsets associated with the installation of the high efficiency fixtures(s) in gas heated buildings, which may include quantifying, validating, and registering the environmental attributes or GHG credits, and retention or disposition to third parties of the associated environmental attributes or GHG credits.

Declaration and Consent

Please have a legal representative of the building owner complete the following declaration and consent:

I _____ (please print name), a legal representative of the owner of

_____ (please print building address) have read this Declaration and Consent carefully and accept all of its terms and conditions

Legal Representative's Signature

Date